

## **City of Hastings**

### **REQUEST FOR PROPOSALS Third Party Administration Consultant**

The City of Hastings is soliciting sealed proposals for a Third Party Administration Consultant (TPA) for making application to and administration of Michigan State Housing Development Authority CDBG funds for Downtown Rental Development (DRR).

Proposals must be submitted to the Office of the Clerk/Treasurer, 201 East State Street, Hastings, MI 49058, until **12:00 PM on Monday, December 14, 2015** at which time proposals will be publicly opened and read aloud.

All proposals must be submitted in a sealed envelope plainly marked "Proposal – TPA/MSHDA FUNDS – December 14, 2015." To view and download the complete request for proposal at no charge, visit the City of Hastings's website at <http://hastingsmi.org> under [Job Postings](#). Contact Community Development Director, Alan Klein at 269-645-6001 with any questions

The City of Hastings reserves the right to reject any and all proposals, to waive any irregularities in any proposal, and to award the work in a manner the City deems to be in its best interest, price and other factors considered.

Alan Klein  
Community Development Director