

CITY OF HASTINGS
DRAFT SPECIAL PLANNING COMMISSION MEETING MINUTES
April 16, 2018

Members present: Brehm, Tossava, Mansfield, Maurer, Benner, McLean, Bowers, Cusack, Hatfield.

Members absent: None.

Other staff present: King, Harvey.

The meeting was called to order at 7:05 p.m. by Chairman Hatfield.

Hatfield asked for comment regarding the agenda for tonight's special meeting. No comment was forwarded. The agenda was approved as submitted.

Hatfield explained that the purpose of tonight's special meeting was to review the progress of the Master Plan update, and to provide an opportunity for the Planning Commission and others to offer comment and input on this matter. Hatfield noted that this topic had been placed on the agenda for consideration at the regular meeting of the Planning Commission on April 2, 2018. Hatfield noted that a number of members of the Planning Commission were absent at that meeting, and that the absent members were also not participating on the subcommittee facilitating the Master Plan update. Hatfield stated that to ensure that those Planning Commissioner Members absent at the April 2nd meeting were fully informed and had an opportunity to participate in the process to update the Master Plan, discussion related to the Master Plan update was tabled at the April 2, 2018 meeting and tonight's special meeting was scheduled to discuss this important topic.

Hatfield asked Harvey to explain the status of the Master Plan update process to date. Harvey explained the Master Plan update process and the steps taken to date by the subcommittee and McKenna, and presented an extensive slide presentation on this matter. Harvey explained the comments in her staff memo distributed in the packet of information for tonight's meeting. Harvey stated that the Hastings Master Plan update process was now anticipated to include two phases – an initial phase that reflected the activities and processes used in the more traditional master planning process, and a second phase that would seek to implement efforts to address major opportunities or areas of concern specific to Hastings. Harvey explained the project schedule, and stated that the Planning Commission was currently about halfway through the first phase of the process. Harvey discussed and explained the upcoming focus group meeting, and invited the members of the Planning Commission to attend the meeting and to provide names of others who might wish to serve on one of the focus groups. The Planning Commission discussed the process used for identification and selection of focus group participants. The Planning Commission

discussed other ways and opportunities for the public to participate in the master planning process. Harvey asked for comments or questions. No further comments were offered.

Hatfield asked for comments from the public. No comments were forwarded (no public in attendance).

Hatfield asked for additional comments from the members of the Planning Commission. No comments were forwarded.

The meeting was adjourned at 8:12 p.m.

Submitted by:

Jeff Mansfield
Secretary