

AGENDA
HASTINGS CITY / BARRY COUNTY AIRPORT COMMISSION
REGULAR MEETING
February 26, 2020

1. Call to Order at 4:30 p.m. at the Airport Terminal Building.
 2. Pledge of Allegiance
 3. Roll Call
 4. *Approval of Agenda
 5. **Limited Public Comment
 6. *Approval of the minutes of the January 22, 2020 Regular Meeting of the Airport Commission.
 7. Financial Reports
 - A. *Consider approval of the November 2019, December 2019 and January 2020 Financial Reports
 8. Old Business
 - A. Discuss potential of investors acquiring the airport.
 9. New Business
 - A. Discuss changing the time of the meeting to 10:00am.
 10. Airport Manager's Report
 11. Board Comments
 12. ** Limited Public Comment
 13. Adjournment
- * Indicates Attachment

**** Guidelines for Public Comment**

Public Comments is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

Hastings City / Barry County Airport Commission
Draft Meeting Minutes
January 22, 2020

1. **Call to Order.** The meeting was called to order by Chairman Holley at 4:30 p.m.
2. **Pledge of Allegiance.** Holley led those present in the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Conner, Smelker, Holley, Bowers and Tossava. Absent: None.
4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda. Noteboom requested the addition of

- Report on Complaint investigated by Michigan State Police (9.B.)
- Report on complaint filed with MDOT (9.C.)
- Information on investors interested in acquiring airport (9.D.)

Motion by Conner, second by Smelker to approve the agenda for today's meeting including the additions as requested.

In favor: Conner, Smelker, Holley, Bowers and Tossava.
Opposed: None.
Absent: None.

Motion carried.

5. **Limited Public Comment.** Holley asked for limited comment from the public. No comment was forwarded. Mark Anderson requested that the Airport Commission consider changing the meetings from 4:30pm back to 10:00am. Commission will bring back at next meeting.
6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the November 26, 2019 regular meeting of the Airport Commission.

Motion by Tossava, second by Smelker to approve the minutes of the November 26, 2019 regular meeting of the Airport Commission.

In favor: Conner, Smelker, Holley, Bowers and Tossava.
Opposed: None.
Absent: None.

Motion carried.

7. **Financial Reports.** Holley introduced discussion regarding the November and December 2019 Airport Fund financial reports. Brown was not present, so Commission suggested tabling financials until next meeting.

Motion by Smelker, second by Conner to table financial report until February meeting.

In favor: Conner, Smelker, Holley, Bowers and Tossava.

Opposed: None.

Absent: None.

Motion carried.

8. **Old Business.** Noteboom stated that the Rules and Regulations and 30-Day Lease have been updated by attorney. There was very little input by Airport staff, written by the attorney. Holley stated that he had reviewed the updated documents. It was stated that everyone will get a new copy once documents are approved. Tossava had compared the old and new documents, was happy with the update and that the Airport Manager was not the one that wrote the documents. Conner asked what type of input did staff provide. Noteboom stated that it was clarification on the old rules.

Motion by Bowers, second by Tossava to approve the updated Rules and Regulations and updated 30-Day Lease Agreement.

In favor: Conner, Smelker, Holley, Bowers and Tossava.

Opposed: None.

Absent: None.

Motion carried.

9. **New Business.** Holley introduced new business.

a. Holley has been receiving calls from pilots about the deer on and around the airport runway. Noteboom stated that he had some ideas that included using manure, airport has 40 permits (10 per year for 4 years to reduce deer population). It is becoming a safety issue, saw 70 deer two weeks ago. If the issue continues can look into getting a fence, will need MDOT approval. Staff has been taking a quad through the woods to scare off deer. Conner asked about coyote urine. Noteboom stated that there is already coyotes around. Staff is making best efforts to address.

b. Noteboom reported to Commission that on June 13 – Tony Cordova filed an embezzlement complaint with the Michigan State Police against Noteboom. Investigation closed out last week. Information given to the board. Nothing was found and it was concluded that there was no basis for the charge.

c. Noteboom reported that on December 2nd, Cordova filed a complaint with MDOT. This was the same complaint filed by VanLeer last year. This board addressed and found no issues. Complaint is being investigated by MDOT. Private business on site, deer hunting, using hangers for storage, etc. are the

complaints. This investigation is still active. Conner asked if Airport Staff is cooperating. Noteboom stated they are.

- d. Noteboom stated that a group of investors want to acquire the airport. They think more can be done if it is privately owned. This would get everything out from under the City and County. More investments could be made into the airport. It was asked to take idea to City and County to measure interest. It would then go through the FAA. Conner asked if the public would still be allowed to use the airport. Noteboom stated that it would. Noteboom noted that it would be at least a year, but the idea needs to be brought to the respective boards. Conner asked if the airport would still be able to apply for grants. Noteboom stated yes. Discussion will be brought back next month.

10. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manger's Report for December 2019 and January 2020. Noteboom presented and explained the Airport Manager's report.

11. **Board Comments.** Holley asked for additional comments from the Airport Commission. Holley stated that he will be gone the next meeting and that his youngest son had just received his pilot's license.

12. **Limited Public Comment.** Holley asked for limited comment from the public. Mr. Shaw asked how an individual could start a flight school at the airport. Noteboom stated that would have to file paperwork with the State and create a business plan. Suggested that he stop in and the staff would assist.

13. **Adjournment.** Motion by Smelker, second by Tossava to adjourn at 5:01 p.m.

Motion carried.

Submitted by: Jerry Czarnecki, Administrative Secretary

Revenue Status Report

BARRY COUNTY
 11/1/2019 through 11/30/2019

295 AIRPORT FUND

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000 DEPT					
000-580-000 CONTRIBUTIONS FROM LOCAL UNITS CONT	0.00	0.00	0.00	0.00	0.00
000-608-000 HANGER RENT & TIE DOWN FEES	130,000.00	5,757.00	141,747.35	-11,747.35	109.04
000-608-010 NEW HANGER RENT	0.00	0.00	0.00	0.00	0.00
000-609-050 OTHER	1,000.00	0.00	0.00	1,000.00	0.00
000-648-000 SALE OF GAS	182,784.00	9,821.43	162,656.75	20,127.25	88.99
000-675-000 DONATIONS	0.00	0.00	0.00	0.00	0.00
000-679-000 MISC REVENUE	3,500.00	0.00	33,445.08	-29,945.08	955.57
000-679-010 MISC REIMBURSEMENT	0.00	0.00	472.36	-472.36	0.00
Total AIRPORT FUND	317,284.00	15,578.43	338,321.54	-21,037.54	106.63
Grand Total	317,284.00	15,578.43	338,321.54	-21,037.54	106.63

Expenditure Status Report

BARRY COUNTY
 11/1/2019 through 11/30/2019

295 AIRPORT FUND

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
895 AIRPORT						
895-708-000 CONTRACTUAL SALARIES	79,000.00	6,583.33	72,416.63	0.00	6,583.37	91.67
895-727-000 OFFICE SUPPLIES	550.00	0.00	409.14	0.00	140.86	74.39
895-729-000 POSTAGE	180.00	0.00	90.22	0.00	89.78	50.12
895-734-000 SALES TAX	10,200.00	348.05	3,402.03	0.00	6,797.97	33.35
895-745-000 GAS & OIL	300.00	0.00	0.00	0.00	300.00	0.00
895-748-000 OTHER SUPPLIES	400.00	0.00	323.85	0.00	76.15	80.96
895-802-010 ARCHITECT/ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	0.00
895-806-000 LEGAL FEES	500.00	1,850.00	5,239.15	0.00	-4,739.15	1,047.83
895-807-000 DUES-SUBSCRIPTIONS	50.00	0.00	86.00	0.00	-36.00	172.00
895-808-000 CONTRACTUAL SERV/SNOW PLOWING	0.00	0.00	0.00	0.00	0.00	0.00
895-809-000 SERVICE CONTRACTS	1,250.00	0.00	0.00	0.00	1,250.00	0.00
895-816-000 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
895-851-000 TELEPHONE & FAX	1,680.00	282.55	1,683.95	0.00	-3.95	100.24
895-910-000 INSURANCE	6,600.00	0.00	4,800.45	0.00	1,799.55	72.73
895-921-000 UTILITIES	10,000.00	984.16	11,010.78	0.00	-1,010.78	110.11
895-925-000 TRASH PICKUP	700.00	0.00	50.00	0.00	650.00	7.14
895-931-000 BUILDING REPAIRS & MAINTENANCE	2,500.00	0.00	701.48	0.00	1,798.52	28.06
895-932-000 EQUIPMENT REPAIRS & MAINT	3,000.00	233.98	3,335.38	0.00	-335.38	111.18
895-960-000 MISCELLANEOUS EXPENSES	500.00	0.00	941.48	0.00	-441.48	188.30
895-960-100 BANK OR CREDIT CARD FEES	8,400.00	300.83	5,159.02	0.00	3,240.98	61.42
895-974-000 CAPITAL OUTLAY/LAND IMPROVEMENTS	3,500.00	0.00	1,624.56	0.00	1,875.44	46.42
895-975-000 CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
895-976-000 CAPITAL OUTLAY/5 YEAR MATCH	3,500.00	0.00	0.00	0.00	3,500.00	0.00
895-977-000 CAPITAL OUTLAY/MACHINERY & EQUIPMENT	9,524.00	0.00	-1,331.93	0.00	10,855.93	13.98
895-979-000 CAPITAL OUTLAY/YARD & BUILDING	7,000.00	12,850.00	58,235.34	0.00	-51,235.34	831.93
895-979-010 GAS TANK	154,000.00	14,881.97	142,040.56	0.00	11,959.44	92.23
895-990-000 AIRPORT LOAN PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total AIRPORT FUND	303,334.00	38,314.87	310,218.09	0.00	-6,884.09	102.27

Invoice #	Inv. Date	Account Number	Description	Invoice Amount	Check Number	Check Date
295 AIRPORT FUND						
895 AIRPORT						
295-895-708-000						
041972	NOTEBOOM CONSTRUCTION &, MANAGEM	1034 11/05/2019	295-895-708-000	AIRPORT/NOVEMBER	\$6,583.33	312997 11/07/2019 C
				ACCOUNT TOTAL	6,583.33	
				DEPARTMENT TOTAL	\$6,583.33	
023425	STATE OF MICHIGAN	2019/10-A 11/05/2019	295-895-734-000	AIRPORT/FUEL - CONF#300015928593	\$348.05	313017 11/07/2019 C
				ACCOUNT TOTAL	348.05	
				DEPARTMENT TOTAL	\$348.05	
053876	HONIGMAN LLP	1537571 11/20/2019	295-895-806-000	AIRPORT/FOIA LITIGATION	\$1,850.00	313249 11/21/2019 C
				ACCOUNT TOTAL	1,850.00	
				DEPARTMENT TOTAL	\$1,850.00	
023000	AT&T	269945555010-H 11/04/2019	295-895-851-000	AIRPORT	\$141.31	312911 11/07/2019 C
023000	AT&T	269945555011-H 11/26/2019	295-895-851-000	AIRPORT	\$141.24	313382 11/27/2019 C
				ACCOUNT TOTAL	282.55	
				DEPARTMENT TOTAL	\$282.55	
008300	CONSUMERS ENERGY, PAYMENT CENTE	05099611922 11/18/2019	295-895-921-000	AIRPORT/GAS CHARGES	\$44.71	313229 11/21/2019 C
014546	GREAT LAKES ENERGY	1101 11/20/2019	295-895-921-000	AIRPORT	\$889.45	313243 11/21/2019 C
051099	JIM'S PICKUP SERVICE	1093 11/18/2019	295-895-921-000	AIRPORT/NOVEMBER	\$50.00	313255 11/21/2019 C
				ACCOUNT TOTAL	984.16	
				DEPARTMENT TOTAL	\$984.16	
041972	NOTEBOOM CONSTRUCTION &, MANAGEM	1056 11/12/2019	295-895-932-000	AIRPORT/BATTERIES	\$233.98	313178 11/14/2019 C
				ACCOUNT TOTAL	233.98	
				DEPARTMENT TOTAL	\$233.98	
023395	STATE OF MICHIGAN, MDOT	591-10471326 11/05/2019	295-895-979-000	AIRPORT/FUEL TANK CONTRACT#19-	\$12,850.00	313019 11/07/2019 C
				ACCOUNT TOTAL	12,850.00	
				DEPARTMENT TOTAL	\$12,850.00	
046076	AVFUEL CORP.	012850083 11/12/2019	295-895-979-010	AIRPORT/AV GAS	\$14,881.97	313131 11/14/2019 C
				ACCOUNT TOTAL	14,881.97	
				DEPARTMENT TOTAL	\$14,881.97	
				FUND TOTAL	\$38,014.04	
				Add Bank/credit card fees	300.83	
				TOTAL	\$38,314.87	

Revenue Status Report

BARRY COUNTY
 12/1/2019 through 12/31/2019

295 AIRPORT FUND

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000 DEPT					
000-580-000 CONTRIBUTIONS FROM LOCAL UNITS CONT	0.00	0.00	0.00	0.00	0.00
000-608-000 HANGER RENT & TIE DOWN FEES	140,000.00	11,283.50	153,030.85	-13,030.85	109.31
000-608-010 NEW HANGER RENT	0.00	0.00	0.00	0.00	0.00
000-609-050 OTHER	1,000.00	0.00	0.00	1,000.00	0.00
000-648-000 SALE OF GAS	182,784.00	15,623.75	178,280.50	4,503.50	97.54
000-675-000 DONATIONS	0.00	0.00	0.00	0.00	0.00
000-679-000 MISC REVENUE	33,500.00	159.86	33,604.94	-104.94	100.31
000-679-010 MISC REIMBURSEMENT	0.00	0.00	472.36	-472.36	0.00
Total AIRPORT FUND	357,284.00	27,067.11	365,388.65	-8,104.65	102.27
Grand Total	357,284.00	27,067.11	365,388.65	-8,104.65	102.27

Expenditure Status Report

BARRY COUNTY
 12/1/2019 through 12/31/2019

295 AIRPORT FUND

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
895 AIRPORT						
895-708-000 CONTRACTUAL SALARIES	79,000.00	6,583.33	78,999.96	0.00	0.04	100.00
895-727-000 OFFICE SUPPLIES	550.00	0.00	409.14	0.00	140.86	74.39
895-729-000 POSTAGE	180.00	0.00	90.22	0.00	89.78	50.12
895-734-000 SALES TAX	4,500.00	232.74	3,634.77	0.00	865.23	80.77
895-745-000 GAS & OIL	300.00	0.00	0.00	0.00	300.00	0.00
895-748-000 OTHER SUPPLIES	400.00	25.96	349.81	0.00	50.19	87.45
895-802-010 ARCHITECT/ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	0.00
895-806-000 LEGAL FEES	33,500.00	3,607.50	8,846.65	0.00	24,653.35	26.41
895-807-000 DUES-SUBSCRIPTIONS	50.00	0.00	86.00	0.00	-36.00	172.00
895-808-000 CONTRACTUAL SERV/SNOW PLOWING	0.00	0.00	0.00	0.00	0.00	0.00
895-809-000 SERVICE CONTRACTS	1,250.00	0.00	0.00	0.00	1,250.00	0.00
895-816-000 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
895-851-000 TELEPHONE & FAX	1,680.00	0.00	1,683.95	0.00	-3.95	100.24
895-910-000 INSURANCE	6,600.00	2,300.00	7,100.45	0.00	-500.45	107.58
895-921-000 UTILITIES	12,500.00	1,818.00	12,828.78	0.00	-328.78	102.63
895-925-000 TRASH PICKUP	700.00	550.00	600.00	0.00	100.00	85.71
895-931-000 BUILDING REPAIRS & MAINTENANCE	2,500.00	0.00	701.48	0.00	1,798.52	28.06
895-932-000 EQUIPMENT REPAIRS & MAINT	3,000.00	68.00	3,403.38	0.00	-403.38	113.45
895-960-000 MISCELLANEOUS EXPENSES	1,240.00	0.00	941.48	0.00	298.52	75.93
895-960-100 BANK OR CREDIT CARD FEES	6,000.00	491.50	5,650.52	0.00	349.48	94.18
895-974-000 CAPITAL OUTLAY/LAND IMPROVEMENTS	3,500.00	0.00	1,624.56	0.00	1,875.44	46.42
895-975-000 CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
895-976-000 CAPITAL OUTLAY/5 YEAR MATCH	3,500.00	0.00	0.00	0.00	3,500.00	0.00
895-977-000 CAPITAL OUTLAY/MACHINERY & EQUIPMENT	9,524.00	0.00	-1,331.93	0.00	10,855.93	13.98
895-979-000 CAPITAL OUTLAY/YARD & BUILDING	48,275.00	0.00	58,235.34	0.00	-9,960.34	120.63
895-979-010 GAS TANK	154,000.00	0.00	142,040.56	0.00	11,959.44	92.23
895-990-000 AIRPORT LOAN PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total AIRPORT FUND	372,749.00	15,677.03	325,895.12	0.00	46,853.88	87.43

Invoice # Inv. Date Account Number Description Invoice Amount Check Number Check Date

295 AIRPORT FUND

895 AIRPORT
295-895-708-000

041972	NOTEBOOM CONSTRUCTION &, MANAGEM	203	12/03/2019	295-895-708-000	AIRPORT/DECEMBER	\$6,583.33	313518	12/05/2019	C
					ACCOUNT TOTAL	6,583.33			
					DEPARTMENT TOTAL	\$6,583.33			
023425	STATE OF MICHIGAN	2019/11	12/03/2019	295-895-734-000	AIRPORT/DECEMBER	\$232.74	313536	12/05/2019	C
					ACCOUNT TOTAL	232.74			
					DEPARTMENT TOTAL	\$232.74			
048744	TRACTOR SUPPLY CO., HASTINGS AIRPORT	577466	12/11/2019	295-895-748-000	AIRPORT/SAFETY ROCK SALT	\$25.96	313749	12/12/2019	C
					ACCOUNT TOTAL	25.96			
					DEPARTMENT TOTAL	\$25.96			
053876	HONIGMAN LLP	1174	12/17/2019	295-895-806-000	AIRPORT/NOVEMBER	\$3,607.50	313854	12/19/2019	C
					ACCOUNT TOTAL	3,607.50			
					DEPARTMENT TOTAL	\$3,607.50			
007500	CITY OF HASTINGS	1012701	12/10/2019	295-895-910-000	AIRPORT/LIABILITY INSURANCE	\$2,300.00	313647	12/12/2019	C
					ACCOUNT TOTAL	2,300.00			
					DEPARTMENT TOTAL	\$2,300.00			
044039	ALTO LP GAS	266961	12/11/2019	295-895-921-000	AIRPORT/500 GAL. FOR HANGAR	\$379.75	313609	12/12/2019	C
044039	ALTO LP GAS	267005	12/11/2019	295-895-921-000	AIRPORT/1000 GAL. HANGAR "O"	\$834.85	313609	12/12/2019	C
008300	CONSUMERS ENERGY, PAYMENT CENTE	06612330383	12/17/2019	295-895-921-000	AIRPORT/GAS CHARGES	\$77.14	313835	12/19/2019	C
014546	GREAT LAKES ENERGY	1182	12/18/2019	295-895-921-000	AIRPORT	\$1,026.26	313851	12/19/2019	C
					ACCOUNT TOTAL	2,318.00			
					DEPARTMENT TOTAL	\$2,318.00 * (500)			
051099	JIM'S PICKUP SERVICE	1154	12/11/2019	295-895-925-000	AIRPORT/DECEMBER- JCOM0050	\$50.00	313693	12/12/2019	C
					ACCOUNT TOTAL	50.00			
					DEPARTMENT TOTAL	\$50.00 * +500			
022550	MAPLE VALLEY IMPLEMENT INC	I929262	12/23/2019	295-895-932-000	AIRPORT/AIR FILTER	\$68.00	313931	12/26/2019	
					ACCOUNT TOTAL	68.00			
					DEPARTMENT TOTAL	\$68.00			
					FUND TOTAL	\$15,185.53			
					Add Bank/cc fees	\$491.50			
					TOTAL	\$15,677.03			

* Totals reflect a journal entry moving \$500 in expenses from line item 295-895-921-000 to 295-895-925-000. Monthly waste pickup invoices were charged to the wrong line item.

Revenue Status Report

BARRY COUNTY
 1/1/2020 through 1/31/2020

295 AIRPORT FUND

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000 DEPT					
000-580-000 CONTRIBUTIONS FROM LOCAL UNITS CONT	0.00	0.00	0.00	0.00	0.00
000-608-000 HANGER RENT & TIE DOWN FEES	130,000.00	20,328.50	20,328.50	109,671.50	15.64
000-608-010 NEW HANGER RENT	0.00	0.00	0.00	0.00	0.00
000-609-050 OTHER	1,000.00	0.00	0.00	1,000.00	0.00
000-648-000 SALE OF GAS	182,784.00	9,755.50	9,755.50	173,028.50	5.34
000-675-000 DONATIONS	0.00	0.00	0.00	0.00	0.00
000-679-000 MISC REVENUE	3,500.00	20.16	20.16	3,479.84	0.58
000-679-010 MISC REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
Total AIRPORT FUND	317,284.00	30,104.16	30,104.16	287,179.84	9.49
Grand Total	317,284.00	30,104.16	30,104.16	287,179.84	9.49

Expenditure Status Report

BARRY COUNTY
 1/1/2020 through 1/31/2020

295 AIRPORT FUND

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
895 AIRPORT						
895-708-000 CONTRACTUAL SALARIES	79,000.00	6,583.33	6,583.33	0.00	72,416.67	8.33
895-727-000 OFFICE SUPPLIES	550.00	76.95	76.95	0.00	473.05	13.99
895-729-000 POSTAGE	180.00	0.00	0.00	0.00	180.00	0.00
895-734-000 SALES TAX	10,200.00	257.14	257.14	0.00	9,942.86	2.52
895-745-000 GAS & OIL	300.00	0.00	0.00	0.00	300.00	0.00
895-748-000 OTHER SUPPLIES	400.00	52.99	52.99	0.00	347.01	13.25
895-802-010 ARCHITECT/ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	0.00
895-806-000 LEGAL FEES	500.00	6,130.00	6,130.00	0.00	-5,630.00	1,226.00
895-807-000 DUES-SUBSCRIPTIONS	50.00	0.00	0.00	0.00	50.00	0.00
895-808-000 CONTRACTUAL SERV/SNOW PLOWING	0.00	0.00	0.00	0.00	0.00	0.00
895-809-000 SERVICE CONTRACTS	1,250.00	0.00	0.00	0.00	1,250.00	0.00
895-816-000 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
895-851-000 TELEPHONE & FAX	1,680.00	281.13	281.13	0.00	1,398.87	16.73
895-910-000 INSURANCE	6,600.00	0.00	0.00	0.00	6,600.00	0.00
895-921-000 UTILITIES	10,000.00	1,161.41	1,161.41	0.00	8,838.59	11.61
895-925-000 TRASH PICKUP	700.00	50.00	50.00	0.00	650.00	7.14
895-931-000 BUILDING REPAIRS & MAINTENANCE	2,500.00	0.00	0.00	0.00	2,500.00	0.00
895-932-000 EQUIPMENT REPAIRS & MAINT	3,000.00	801.56	801.56	0.00	2,198.44	26.72
895-960-000 MISCELLANEOUS EXPENSES	500.00	0.00	0.00	0.00	500.00	0.00
895-960-100 BANK OR CREDIT CARD FEES	8,400.00	284.53	284.53	0.00	8,115.47	3.39
895-974-000 CAPITAL OUTLAY/LAND IMPROVEMENTS	3,500.00	0.00	0.00	0.00	3,500.00	0.00
895-975-000 CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
895-976-000 CAPITAL OUTLAY/5 YEAR MATCH	3,500.00	0.00	0.00	0.00	3,500.00	0.00
895-977-000 CAPITAL OUTLAY/MACHINERY & EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0.00
895-979-000 CAPITAL OUTLAY/YARD & BUILDING	7,000.00	0.00	0.00	0.00	7,000.00	0.00
895-979-010 GAS TANK	154,000.00	21,991.11	21,991.11	0.00	132,008.89	14.28
895-990-000 AIRPORT LOAN PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total AIRPORT FUND	296,810.00	37,670.15	37,670.15	0.00	259,139.85	12.69

Invoice #	Inv. Date	Account Number	Description	Invoice Amount	Check Number	Check Date
295 AIRPORT FUND						
895 AIRPORT						
295-895-708-000						
041972	NOTEBOOM CONSTRUCTION &, MANAGEM	1198 01/01/2020	295-895-708-000	AIRPORT/JANUARY	\$6,583.33	313967 01/02/2020
				ACCOUNT TOTAL	6,583.33	
				DEPARTMENT TOTAL	\$6,583.33	
041972	NOTEBOOM CONSTRUCTION &, MANAGEM	1297 01/21/2020	295-895-727-000	AIRPORT/MISC. SUPPLIES	\$76.95	314422 01/23/2020
				ACCOUNT TOTAL	76.95	
				DEPARTMENT TOTAL	\$76.95	
023425	STATE OF MICHIGAN	2019/12A 01/07/2020	295-895-734-000	AIRPORT/FUEL CONF.#300016364268	\$257.14	314108 01/09/2020
				ACCOUNT TOTAL	257.14	
				DEPARTMENT TOTAL	\$257.14	
044500	ANDERSON, MARK	1265 01/15/2020	295-895-748-000	AIRPORT/POS CASH REGISTER ROLLS	\$52.99	314317 01/16/2020
				ACCOUNT TOTAL	52.99	
				DEPARTMENT TOTAL	\$52.99	
053876	HONIGMAN LLP	1548427 01/14/2020	295-895-806-000	AIRPORT/MATTER#458482- GENERAL	\$1,295.00	314345 01/16/2020
053876	HONIGMAN LLP	1548426 01/14/2020	295-895-806-000	AIRPORT/MATTER#457258- FOIA	\$4,835.00	314345 01/16/2020
				ACCOUNT TOTAL	6,130.00	
				DEPARTMENT TOTAL	\$6,130.00	
023000	AT&T	0269945555012-I 01/01/2020	295-895-851-000	AIRPORT	\$141.24	313953 01/02/2020
023000	AT&T	269945555001-E 01/29/2020	295-895-851-000	AIRPORT	\$139.89	314525 01/30/2020
				ACCOUNT TOTAL	281.13	
				DEPARTMENT TOTAL	\$281.13	
008300	CONSUMERS ENERGY, PAYMENT CENTER	2607949503 01/15/2020	295-895-921-000	AIRPORT/GAS CHARGES	\$85.48	314329 01/16/2020
014546	GREAT LAKES ENERGY	1305 01/21/2020	295-895-921-000	AIRPORT	\$1,075.93	314407 01/23/2020
				ACCOUNT TOTAL	1,161.41	
				DEPARTMENT TOTAL	\$1,161.41	
051099	JIM'S PICKUP SERVICE	1266 01/15/2020	295-895-925-000	AIRPORT/TRASH PICKUP- JAN.	\$50.00	314347 01/16/2020
				ACCOUNT TOTAL	50.00	
				DEPARTMENT TOTAL	\$50.00	

Invoice #	Inv. Date	Account Number	Description	Invoice Amount	Check Number	Check Date
295 AIRPORT FUND						
895 AIRPORT						
295-895-932-000						
044500	ANDERSON, MARK	74332 01/01/2020	295-895-932-000	AIRPORT/AIR FILTER FOR TU-140 TRA	\$95.14	313952 01/02/2020
041972	NOTEBOOM CONSTRUCTION &, MANAGEM	1225 01/07/2020	295-895-932-000	AIRPORT/TRACTOR HOSES REIMBUR	\$409.27	314079 01/09/2020
022550	MAPLE VALLEY IMPLEMENT INC	I929361 01/21/2020	295-895-932-000	AIRPORT- TRACTOR OIL/COUPLING	\$55.00	314419 01/23/2020
044500	ANDERSON, MARK	1321 01/29/2020	295-895-932-000	AIRPORT/OUTDOOR LED LAMP	\$38.15	314523 01/30/2020
022550	MAPLE VALLEY IMPLEMENT INC	I929361A 01/27/2020	295-895-932-000	AIRPORT/TRACTOR PARTS 1/22/20	\$272.00	314567 01/30/2020
				ACCOUNT TOTAL	869.56	
				DEPARTMENT TOTAL	\$869.56	
					(- \$68.00, credit for returned item)*	
					= \$801.56	
046076	AVFUEL CORP.	013064348 01/07/2020	295-895-979-010	AIRPORT/JET FUEL	\$6,747.95	313987 01/09/2020
046076	AVFUEL CORP.	013095044 01/14/2020	295-895-979-010	AIRPORT/AV GAS	\$15,243.16	314319 01/16/2020
				ACCOUNT TOTAL	21,991.11	
				DEPARTMENT TOTAL	\$21,991.11	
				FUND TOTAL	\$37,453.62	
* Subtract \$68 for return of air filter purchased in December 2019					- 68.00	
Add bank/credit card fees					<u>+284.53</u>	
TOTAL					\$37,670.15	