



City of *Hastings* Michigan

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• Jane M. Saurman  
Clerk / Treasurer / Director of Finance  
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TO: Members of Cemetery Advisory Board  
FROM: Jane Saurman  
DATE: August 5, 2020  
SUBJECT: Virtual Meeting, 3:00 pm, August 12, 2020

For those of you that have forgotten, this is our communication that accompanies the meeting agenda! Our virtual meeting next week will be via Zoom and will take place wherever you are. Instructions for how to "attend" the meeting are in this packet. Please call us if you have any questions about logging in.

Much like the City council meetings, the meeting agenda will address action items only, and any discussion will be limited to those items on the agenda.

Please save your potential long-term goals and ideas for improvements to the cemetery for a future meeting when we can meet face to face. It is difficult to facilitate anything more than Q & A via this method, and we would like to be as efficient as possible with your time.

Per usual, we will have public comment on the agenda, however comments should be regulated to three minutes, and are not designed to generate discussion at the current meeting but placed on the next agenda if necessary.

We look forward to hearing/seeing you on Wednesday.

Respectfully,

Jane M. Saurman  
City Clerk/Treasurer/Director of Finance

## **NOTICE OF ELECTRONIC MEETING**

The Cemetery Preservation Advisor Committee will offer an electronic option for public participation for the meeting at **3:00 PM on Wednesday, August 12, 2020** in response to the concerns of COVID-19. This is a regularly scheduled meeting.

If public would like to participate in the meeting, please join:

**Internet:**

<https://us02web.zoom.us/j/88429482520?pwd=UnNxd0RndEJzVnBOdDVKTm8rL0RjQT09>

**You can also dial in using your phone.**

(312) 626-6799

**Meeting ID: 884 2948 2520**

**Password: 003369**

**Riverside Cemetery Preservation Advisory Board Meeting Agenda  
August 12, 2020**

1. Call to Order.
2. Roll Call
3. Pledge of Allegiance.
4. Approval of the Agenda.
5. Approval of the Minutes of the regular meeting of March 11, 2020.
6. Public comment and communications.
7. New Business
  - A. Sale of Fencing
  - B. Staff Participation
8. Public comment and communications.
11. Board member comments.
12. Adjourn.

**Riverside Cemetery Preservation Advisory Board Meeting Minutes  
March 11, 2020**

1. The meeting was called to order at 3:03 PM by Chair Huntley.
2. Present at roll call were Buehl, Huntley, Snyder, Gergen, Saurman and Tossava.  
  
Absent: Coleman.  
  
Guests Present: John Resseguie, Josh Wickham, and Judy Hicks.
3. Pledge of Allegiance.
4. Approval of the Agenda.  
  
Motion by Tossava, with support by Snyder, to approve the agenda as presented.  
All ayes. Motion carried.
5. Approval of the Minutes of the regular meeting of February 12, 2020.  
  
Motion by Tossava, with support by Snyder, to approve the minutes as presented.  
All ayes. Motion carried.
6. Public comment and communications.  
  
Josh Wickham gave an update on the condition of the cemetery and a spring spruce up plan.
7. Financial Reports.
  - A. BCF Funds report as of February 2020
  - B. Financial Status Reports as of January 31, 2020.  
Motion by Tossava, with support by Snyder to receive and file both reports.  
All ayes. Motion carried.
8. Unfinished Business:

None.

9. New Business

A. Ordinance Wording

Discussion resulted in no change to ordinance.

B. 2020-21 Budget

Bring comments and suggestions to next meeting.

10. Public comment and communications.

None.

11. Board member comments.

Comment offered by Board member Snyder with regard to cemetery benches.

Board member Buehl invited all to HPS Musical.

12. Adjourn.

Motion by Tossava, with support by Buehl to adjourn at 3:35 PM.  
All ayes. Motion carried.