

## **Park Facility Reservation Fee Waiver Policy**

Effective August 9, 2016

### **Reserving Facilities**

Facilities may be reserved according to the existing policy up to a maximum of six (6) months in advance. Reservations shall apply only to the facility specifically reserved and the immediate surroundings.

### **Fee for Reservation and Waiver Thereof**

There shall be a fee for reservation of a facility as set in the annual General Fee Resolution as adopted by the Hastings City Council. There shall also be a fee for disposal of garbage or waste material for events involving groups of 50 or more people as established in the General Fee Resolution.

When a non-profit organization, generally recognized as operating in the community, reserves a City park pavilion or other park facility, the reservation fee may be waived by the City staff without need for City Council approval.

The park use clean-up fee for such organizations and uses may also be waived by City staff without the need for City Council approval under the following conditions: 1) the organization provides a security deposit in the amount of the current park use clean-up fee; 2) after the event, City staff inspects the area requested for use; and 3) upon finding by City staff that the facility has been adequately cleaned up by the organization, the security deposit will be returned.