

City of Hastings
Downtown Development Authority
DRAFT Meeting Minutes
May 19, 2022

1. Meeting Call to Order and Roll Call—

The meeting was called to order at 8:03 a.m. by Chair Woods

Roll Call –

Present: Baker, Bolthouse, Button, Denton, Hatfield, Tossava, Wiswell, Woods

Absent: Albrecht

City Staff and Appointees Present: King, Merrick, Moyer-Cale, Ponsetto, Resseguie

Others Present: Tiffany Smith and Melinda Whitten from MCSA Group

2. Pledge to the Flag

3. Approval/Additions/Deletions to Agenda –

Woods added Tracy Baker Façade Grant Request as Item D. under New Business moving MCSA Group Inc. Streetscape Design down to Item E. Under New Business and moving Revitalize, LLC to Item F.

Motion by Hatfield, second by Button, to approve the agenda as amended

All ayes, motion carried

4. Approval of Minutes from Receive-

Motion by Denton, second by Button, to approve the minutes as presented

All ayes, motion carried

5. Financial Statements & Budget for Review –

King said the Financial Statement for March 31, 2022 have been included on the packet and the Budget data has been updated through April 30, 2022

6. Façade and BEIG Update-

King reported there was no change since the April report

7. Open Public Comment and Discussion – None

8. Old Business

A. Façade Grant Guideline Revision Update-

Wiswell gave a report on the progress on the revisions to the DDA Façade Grant Guidelines

9. New Business

A. Riverwalk Café Façade Grant Request-

Motion by Wiswell, second by Hatfield, to approve the request of \$5,000.00

Ayes: Baker, Bolthouse, Button, Denton, Hatfield, Tossava, Wiswell, Woods

Nays:

Absent: Albrecht

Abstain:

All ayes, motion carried

B. Barry County Lumber Façade Grant Request-

Motion by Bolthouse, second by Button, to approve the Façade Grant Request of \$4,870.00

Ayes: Baker, Bolthouse, Button, Denton, Hatfield, Tossava, Woods

Nays:

Absent: Albrecht

Abstain: Wiswell

Seven ayes, one abstention, motion carried

C. Brown's Carpet One Floor & Home Façade Grant Request-

Motion by Bolthouse, second by Hatfield, to approve the Façade Grant Request of \$2,450.00

Ayes: Baker, Bolthouse, Button, Denton, Hatfield, Tossava, Woods

Nays:

Absent: Albrecht

Abstain: Wiswell

Seven ayes, one abstention, motion carried

D. At Home Real Estate Façade Grant Request-

Motion by Hatfield, second by Button, to approve the Façade Grant Request of \$5,000.00

Ayes: Bolthouse, Button, Denton, Hatfield, Tossava, Wiswell, Woods

Nays:

Absent: Albrecht

Abstain: Baker

Seven Ayes, one abstention, motion carried

E. MCSA Group Streetscape Presentation-

Tiffany Smith and Melinda Whitten of MCSA Group presented proposed designs for a new downtown streetscape, which will be the subject of a public survey to garner feedback from the community.

F. Revitalize, LLC Handout Discussion-

King presented information from Revitalize, LLC about renovation incentive available to downtown business and property owners

10. DDA Member Comment –

Woods asked about a parking lot survey for Lot 8; King said it has been ordered

Woods and Button complimented MCSA Group on their streetscape plan

11. Open Public Comment and Discussion – None

12. Adjournment

Motion by Tossava, second by Bolthouse, to adjourn

All ayes, motion carried

Meeting adjourned at 9:53 a.m.

Patty Woods, Chair

Deb Button, Secretary

Prepared by: Sandra Ponsetto, City of Hastings