

**CITY OF HASTINGS**  
**DRAFT PLANNING COMMISSION MEETING MINUTES**  
**August 1, 2022**

The meeting was called to order at 7:00 p.m. by Chairperson Hatfield with the following Commissioners present: Jordan Brehm, Lois Bowers, Lynn Denton, David Hatfield, Tom Maurer, Sarah Moyer-Cale, Michelle Peltier, John Resseguie, and Dave Tossava.

**Call to Order**

Also present: Community Development Director Dan King and Planning Consultant Rebecca Harvey.

It was **MOVED** by Bowers and **SECONDED** by Peltier to approve the agenda as presented. All members present voting yes, motion carried.

**Approval of the Agenda**

It was **MOVED** by Peltier and **SECONDED** by Bowers that the proposed minutes of the meeting of June 6, 2022 be approved. All members present voting yes, motion carried.

**Approval of the Minutes**

None.

**Informative Items**

Chairperson Hatfield opened the public hearing at 7:06 p.m. Mike Snyder inquired about setback requirements and it was noted that there was no change. No other public comment was received. Chairperson Hatfield closed the public comment portion of the hearing at 7:07 p.m.

**Public Hearing:**  
Two Family Dwelling

It was **MOVED** by Brehm and **SECONDED** by Denton to forward the text amendment to the City Council with a recommendation to approve the amendment. All members present voting yes, motion carried.

Moyer-Cale noted that the JPA and JPC have not met since the last meeting.

**Old Business**  
JPA/JPC Update

King noted additions to the work task list including food trucks, green infrastructure, and to review the subdivision ordinance regarding street widths.

Work Task List

King noted an addition to the tracking sheet.

Tracking Terms and Conditions

Planning Commissioners held discussion regarding the bylaws including sections 3.7 Voting, 3.8 Order of Business, and 3.9 Robert's Rules of Order. It was determined that voting should be by simple majority and that New Business should be moved before Old Business and that Robert's Rules be a guide. Attendance requirements were also discussed with no changes proposed.

Bylaws Review

It was **MOVED** by Tossava **SECONDED** by Bowers to approve the Planning Commission Bylaws with changes as discussed by the Commission. All members present voting yes; motion carried.

Public comment was received by Mike Snyder, resident.

**Public Comment**

Peltier inquired about follow up in the development approval process. Tossava thanked Denton for his service to the Planning Commission and noted that this was his last meeting as a member. Hatfield requested future education regarding land bank.

**Commission  
Comments**

It was MOVED by Resseguie and SUPPORTED by Maurer to adjourn the meeting. All members present voting yes, motion carried. Meeting adjourned at 8:16 p.m.

**Adjournment**

Respectfully submitted,

Sarah Moyer-Cale,  
Recording Secretary