

City of Hastings
COUNTY OF BARRY, STATE OF MICHIGAN

CITY COUNCIL MINUTES
January 14, 2013

1. Regular meeting called to order at 7:00 PM by Mayor Campbell in Council Chambers at City Hall.
2. Present at roll call were: Bowers, Jarvis, Jasperse, Klein, McNabb-Stange, Redman, Tossava, Wood, and Campbell.

Staff and City Appointees present were: Mansfield, Emery, Sarver, Caris, Girrback, Holzwarth, and Fekkes.

3. Pledge to the Flag.
4. Approval of the agenda.

Motion by Redman, with support by Klein, to add Item 19.F., set budget workshop for January 27, 2014, and to approve the agenda as amended.
All ayes. Motion carried.

5. Mayor's Address:

The Mayor appreciated all workers dealing with recent ice and snow storm. He listed the City's accomplishments for 2013 and spoke about projects for 2014. He appreciated Mansfield and each City department, staff, boards, commissions, and City Council for their work and devotion to the City and its citizens.

6. Adopt Robert's Rules of Order.

Motion by Jasperse, with support by Klein, to adopt Robert's Rules of Order.

Ayes: Bowers, Jarvis, Klein, McNabb-Stange, Redman, Tossava, Wood, Campbell.
Nays: Jasperse.
Absent: None.
Motion carried.

7. Elect Mayor Pro-Tem.

Motion by Jasperse, with support by Jarvis, to elect Member Tossava as Mayor Pro-Tem.

Ayes: Jasperse, Klein, McNabb-Stange, Redman, Tossava, Wood, Campbell, Bowers, and Jarvis.
Nays: None.
Absent: None.
Motion carried.

8. Approval of minutes of the regular and closed session meetings of December 23, 2013.

Motion by McNabb-Stange, with support by Redman, to approve the minutes as presented.
All ayes. Motion carried.

9. Proclamations: (None).

10. Public Hearings: (None).

11. Formal presentations and requests:

- A. Consider 2014 calendar of regular Council meetings as the second and fourth Mondays of each month except:

Tuesday May 27 in place of Monday May 26 (Memorial Day)

Motion by Wood, with support by Bowers, to adopt the 2014 calendar of regular meetings as presented.

All ayes. Motion carried.

- B. Consider request from Tom Price, President of South Central Michigan Youth Baseball, to use the ball field at Fish Hatchery Park for the 2014 season.

Motion by Wood, with support by Klein, to approve request under direction of City staff.

Ayes: Klein, McNabb-Stange, Redman, Tossava, Wood, Campbell, Bowers, Jarvis, and Jasperse.

Nays: None.

Absent: None.

Motion carried.

- C. Request from MDOT and the Barry County Drain Commission for M-37 detour.

Mansfield discussed request.

Motion by Redman, with support by Wood, to approve request under direction of City staff.

Ayes: McNabb-Stange, Redman, Tossava, Wood, Campbell, Bowers, Jarvis, Jasperse, and Klein.

Nays: None.

Absent: None.

Motion carried.

- D. Frederick Swinkunas to speak regarding snow removal on sidewalks and headlight usage in City limits.

Frederick Swinkunas spoke about snow removal from sidewalks to facilitate foot traffic. He claims that there are resources (funding) available for this. He would also like the City to require motorists to use their headlights.

12. Recommendations from other Boards: (None).

13. Ordinances:

- A. Second reading and consider adoption of **Ordinance No. 507** amending the membership of the Riverside Cemetery Preservation Advisory Board.

Motion by Bowers, with support by Tossava to adopt **Ordinance No. 507** as read.

Ayes: Redman, Tossava, Wood, Campbell, Bowers, Jarvis, Jasperse, Klein, and McNabb-Stange.

Nays: None.

Absent: None.

- B. First reading of **Ordinance No. 508** to allow larger accessory buildings in residential zones under certain conditions.

Ordinance was read.

- C. First reading of **Ordinance No. 509** to lengthen the period of time that the Planning Commission may grant for an extension of the deadline for commencement of construction for a project following site plan approval.

Ordinance was read.

14. Resolutions:

Consider **Resolution 2014-01** approving depositories for City funds.

Motion by Tossava, with support by Redman, to adopt **Resolution 2014-01** as presented.

Ayes: Tossava, Wood, Campbell, Bowers, Jarvis, Jasperse, Klein, McNabb-Stange, and Redman.

Nays: None.

Absent: None.

Motion carried.

15. Consider elected officials salaries as recommended by the Mayor:

Mayor	\$ 7,800 per year
Mayor Pro-tem	\$ 2,500 per year
Council Members	\$ 2,300 per year
Board of Review	\$115 per meeting

Motion by Bowers, with support by Jarvis, to approve elected officials salaries as recommended.

Ayes: Wood, Campbell, Bowers, Jarvis, Jasperse, Klein, McNabb-Stange, Redman, and Tossava

Nays: None.

Absent: None.

Motion carried.

16. Appointments:

A. Mayor’s 2014 recommendations for appointment with consent of Council

Motion by Wood, with support by Tossava, to appoint Jeff Mansfield as City Manager approve and authorize the Mayor and Clerk to sign the City Manager’s Employment Agreement as presented with a 1% increase in wages; to appoint Stephanie Fekkes and Law Weathers Richardson PLC as City Attorney and approve the City Attorney’s retainer and hourly rate expiring January 12, 2015; to approve the Mayor’s appointments to various Boards and Commissions as presented except: to appoint Tossava instead of Campbell on cemetery board and Wood as Legislative Director for a 1-year term expiring December 31, 2014; to appoint Barry/Eaton Health Department as the Health Officer for the City with a term expiring December 31, 2014.

Ayes: Bowers, Jarvis, Jasperse, Klein, McNabb-Stange, Redman, Tossava, Wood, and Campbell.

Nays: None.

Absent: None.

Motion carried.

B. City Manager’s 2014 appointments with the advice and consent of Council.

Deputy City Manager/Police Chief/Emergency Management Coordinator

- Jerry Sarver
- Fire Chief/Fire Marshall/ADA Coordinator Roger Caris
- Director of Public Services Timothy Girrback
- City Assessor Jackie Timmerman
- City Clerk/Treasurer/Director of Finance/FOIA Coordinator Thomas Emery
- Community Development Director John Hart
- Zoning Administrator Jeff Mansfield

Motion by McNabb-Stange, with support by Wood, to approve appointments as recommended.

Ayes: Jarvis, Jasperse, Klein, McNabb-Stange, Redman, Wood, Campbell, and Bowers.

Nays: Tossava.

Absent: None.

Motion carried.

17. Bids, Contracts, Agreements, Abandonments, and Sales:

A. Consider award of bid to Hamilton Snow Plow Plus for the sale of the 1995 Case 621BXT Loader in the amount of \$18,000.00 as recommended by Director of Public Services Tim Girrback.

Motion by Tossava, with support by McNabb-Stange, to reject all bids and solicit new bids.

Ayes: Jasperse, Klein, McNabb-Stange, Redman, Tossava, Wood, Campbell, Bowers, and Jarvis.
 Nays: None.
 Absent: None.
 Motion carried.

- B. Consider award of bid to Arrow Uniform for Uniform Rental Services in the amount of \$7.24 per employee per week as recommended by Director of Public Services Tim Girrback.

Motion by Tossava, with support by Bowers, to award bid as recommended.

Ayes: Klein, McNabb-Stange, Redman, Tossava, Wood, Campbell, Bowers, Jarvis, and Jasperse.
 Nays: None.
 Absent: None.
 Motion carried.

18. Consent items without individual discussion:

- A. Invoices:
 Viridis - \$40,891.70 (Spray Plaza)
 Bell Title - \$250,629.14 (Ace properties)
 Kent Oil & Propane Inc. - \$6,467.32
 Kent Oil & Propane Inc. - \$9,721.76
 Hallifax – \$5,000.00 – (Cemetery maintenance)
- B. Correspondence from WOW!
 C. Community Outreach Highlights for January 2014.
 D. Draft minutes of the Barry County Board of Commissioners meeting of December 27, 2013.
 E. Thank you note for help and involvement with the Christmas Parade.
 F. MLive article regarding snowplow and parking rules.
 G. Information regarding income based housing in Hastings.
 H. Draft minutes of the Planning Commission meeting of January 6, 2014.
 I. Draft minutes of the Barry County Board of Commissioners organizational meeting of January 7, 2014.
 J. Draft minutes of the Barry County Board of Commissioners Committee of the Whole meeting of January 7, 2014.
 K. Draft minutes of the Barry County Board of Commissioners Committee of the Whole-Strategic Planning meeting of January 8, 2014.
 L. Updated events calendar.
 M. Barry County Board of Commissioners meeting agenda for January 14, 2014.

Motion by Tossava, with support by Redman, to receive and place on file Items 18.A. through 18.M. inclusive.
 All ayes. Motion carried.

19. City Manager's Report:

- A. Director of Public Services Tim Girrback gave his monthly and annual report.
- B. Fire Chief Caris gave his monthly report.
- C. Library Administrator Evelyn Holzwarth gave her monthly report.
- D. Report on Small Urban Program Call-for-Projects.

Mansfield and Girrback presented report.

Motion by Redman, with support by Tossava, to submit application for Shriner and East State Road.

Ayes: McNabb-Stange, Redman, Tossava, Wood, Campbell, Bowers, Jarvis, Jasperse, and Klein.

Nays: None.

Absent: None.

Motion carried.

- E. Emergency Management Coordinator Sarver's debriefing on local response activities following the recent ice storm.

Sarver gave report on activities.

- F. Consider setting special workshop meeting on January 27, 2014 at 6:00 PM to discuss Council goals for 2014/2015.

Motion by Bowers, with support by McNabb-Stange, to set workshop as requested. All ayes. Motion carried as requested.

20. City Attorney's Report: (None).

21. Legislative Director's Report:

McNabb-Stange: Next GVMC quarterly lunch meeting will be February 20, 2014. Center for Michigan is seeking input from elected officials.

Campbell: MML Capital Conference is March 18-19, 2014.

22. Open Public Discussion from the Floor:

Tom DeVault: welcomed Al Jarvis to YMCA Board.

Mike Snyder: thanked City for efforts during storm and reported that Cemetery funding at Barry Community Foundation is \$610,000 for spendable and \$590,000 in endowment.

Hoot Gibson: gave a report on County Commission activity.

23. Mayor and Council comment:

Jarvis: reported that it is radon testing season, and you can get a test kit from Health

Department.

24. Adjourn.

Motion by Redman, with support by McNabb-Stange, to adjourn at 8:42 PM.

25. Read and Approved:

Franklin L. Campbell, Mayor

Thomas E. Emery, City Clerk